**ADDITIONAL REGISTRATION INFORMATION**

This packet is additional information that is required for the completion of your registration. Please note which forms are needed for **RE-**registration only or for **New** Registrations, based on your status.

For **New** Registrations: Please tear off the last three pages in the packet, do not return to CCA. Give the last page to your pastor or other church worker who knows your child. The second to the last is one copy of the tuition schedule for you to keep for your own records, and the third to last is a copy of the uniform information as a reminder and the fourth to the last is the Health Records and Information Please complete each of the other forms and return the packet intact. You can use the check boxes to confirm you have completed each form. There may be more than one form per piece of paper. ***All forms and the registration fee*** are required to be completed and turned in to the school office before we can finalize the registration of your child. ***Additionally, all new registrants must have had an in-person interview with the principal.***

**Forms needed for everyone who is RE-registering: Office Use Only**

[ ] General student information [ ]

[ ] Homework Policy (grades 7-12 only) [ ]

[ ] Tuition Form including your choice of payment (fundraising on back) ( one for CCA ) [ ]

[ ] Uniform Information, including shoes [ ]

[ ] Emergency Contact Form (Health Records info on reverse side) [ ]

[ ] Code of Honor (grades 7-12 only) (Two-sided) [ ]

**[ ] Tuition Form for parent to keep for reference [ ]**

**Forms needed for everyone who is registering for the first time: Office Use Only**

[ ] General Student Information [ ]

[ ] Homework Policy (grades 7-12 only) [ ]

[ ] Tuition Form including choice of payment, Fundraising on back(CCA’s copy) [ ]

[ ] Records request [ ]

[ ] Set up interview with the school principal [ ]

[ ] Emergency Contact (Health Records info reverse side- read or copy before returning [ ]

[ ] Code of Honor (grades 7-12 only) (two-sided) [ ]

**[ ] Uniform Information, including shoes (Parent copy – to keep for reference) [ ]**

**[ ] Tuition Form including your choice of payment (Parent copy -to keep for reference) [ ]**

**[ ] Pastoral Reference form was given to the appropriate person to complete. [ ]**